

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 16, 2024**

CALL TO ORDER

Mayor Phillips called the December 16, 2024, meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: James DeYoung, Bader Qarmout, Virginia “Ginnie” Raffay, Michael Rose, and Mayor Margaret “Peg” Phillips

Also present: Mark Zschack, Township Clerk; Angelo Bolcato, Esq., Township Attorney; Jason Miller, Superintendent of Public Works; and Patty DeClesis, Deputy Clerk

APPROVAL OF AGENDA: Mayor Phillips requested a motion to approve the agenda.

Motion: Qarmout

Seconded: DeYoung

Discussion: None

All were in favor.

OPEN PUBLIC SESSION #1: Mayor Phillips opened the meeting for public comments for items on the agenda. There being no public comments offered Mayor Phillips closed Open Public Session #1.

CONSENT AGENDA:

1. RESOLUTIONS: *(Approval of the Following)*

None

2. CORRESPONDENCE: *(Acceptance for Filing of the Following)*

None

3. REPORTS: *(Acceptance for Filing of the Following)*

a. Environmental Advisory Committee Minutes - September 3, 2024

b. Treasurer’s Report - November 2024

Rose motioned to move Consent Agenda

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

DISCUSSIONS: None

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 16, 2024

OLD BUSINESS:

- a. Public Hearing Ordinance 2024-12 - Amending Green Township Code Section 8-103 "Use of Township Owned Facilities" Regarding EverGreen Park Pavilion Rental Fees**
Mayor Phillips opened the meeting for public comments.
There being no public comments offered, DeYoung motioned to close Public Hearing and adopt the ordinance.
Seconded: Raffay
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

NEW BUSINESS:

- a. Resolution 2024-195 - Authorize Interlocal Services Agreement for Municipal Court**
Motion: Qarmout
Seconded: Raffay
Discussion: Mayor Phillips stated that the prior agreement was for approximately \$49,000.00, the renewal was \$50,000.00, which was renegotiated down to \$30,000.00.
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None
- b. Resolution 2024-196 - Appoint Risk Management Consultant**
Motion: DeYoung
Seconded: Rose
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None
- c. Resolution 2024-197 - Appoint Statewide Insurance Fund Commissioner**
Motion: Qarmout
Seconded: Raffay
Discussion: Mayor Phillips noted a typo in the resolution which will be corrected.
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 16, 2024

- d. Resolution 2024-199** - Authorize Annual Renewal to the Municipal Planning Incentive Grant Program
Motion: Rose
Seconded: DeYoung
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None
- e. Resolution 2024-200** - Final Acceptance of Resurfacing of Mackerley, Phillips, and Sutton Roads
Motion: Rose
Seconded: Raffay
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None
- f. Resolution 2024-201** - Bills List (11/21/2024 to 12/12/2024)
Motion: Qarmout
Seconded: Raffay
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, and Mayor Phillips
Nays: None
Abstentions: None
Absent: None
- g. Resolution 2024-202** - Developers Escrow Trust (11/21/2024 to 12/11/2024)
Motion: Rose
Seconded: Raffay
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, and Mayor Phillips
Nays: None
Abstentions: None
Absent: None
- h. Resolution 2024-203** - Authorize Change Order Line Striping Henry Road
Motion: Qarmout
Seconded: Raffay
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, and Mayor Phillips
Nays: None

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 16, 2024

Abstentions: None
Absent: None

i. Resolution 2024-204 - Release of Escrow - Block 113, Lot 3

Motion: Rose
Seconded: DeYoung
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

j. Resolution 2024-205 - Authorize Bid Advertisement for Wireless Communications Tower

Motion: Raffay
Seconded: Qarmout
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

k. Resolution 2024-206 - Authorize Archeological Survey for Hunts Road

Motion: DeYoung
Seconded: Rose
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

l. Resolution 2024-207 - Authorize Interlocal Services Agreement for Traffic Enforcement Services

Motion: Rose
Seconded: DeYoung
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

m. Resolution 2024-208 - Vacation Carry Over, Zschack

Motion: Raffay
Seconded: Qarmout
Discussion: None

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 16, 2024

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

n. Resolution 2024-209 - Final Acceptance of Improvements to Henry Road

Motion: Raffay

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

o. Resolution 2024-210 - Support of Amendment of the Fair Housing Act

Motion: Rose

Seconded: Qarmout

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

p. Minutes ready for approval - November 25, 2024, Regular Meeting and Executive Session

Motion: Rose

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following matters:

***Bicentennial Gala** - My wife and I attended the December 7th Bicentennial Gala at Crossed Key Estate and enjoyed the entire evening. The atmosphere, food, and service were impeccable and enjoyed by all. Kudos to the Bicentennial Committee for a great job not only with this event but all celebrations this year.*

***Reassessment** - The final reassessment letter will be placed in this week's mail. This letter will explain the new tax rate and provide a final opportunity for residents to discuss their concerns with representatives of Appraisal Systems.*

***Housing Liaison** - We have received an email stating that the Township must appoint a Municipal Housing Liaison by February 15, 2025. I ask for the Committee to agree that the Personnel Sub-Committee and I*

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 16, 2024

move forward with the search for a current employee to hold the said position with formal action to occur in January. It is my recommendation that a \$2,000 to \$3,000 stipend be offered and we will move forward unless we hear otherwise.

MATTERS FROM THE GOVERNING BODY:

DeYoung mentioned that Camisa Pizza announced its closing as of December 15, 2024. DeYoung wished everyone a Merry Christmas and Happy Holidays!

Qarmout stated that he attended the Bicentennial Gala and commented that it was a wonderful experience and thanked the Bicentennial Committee for keeping the celebration in Green Township. Qarmout thanked the DPW for responding to things as quickly as they do. Qarmout wished everyone a Merry Christmas and a healthy and blessed new year with your families!

Rose commented that he also attended the Bicentennial Gala, it was a fantastic event. Kudos to the Bicentennial Committee for all the events, it was a great year, all the events were well attended. Rose wished everyone a Merry Christmas and Happy Holidays.

Raffay commented that she attended the Bicentennial Gala. Raffay noted that the Mayor's speech was done very well done including honoring Pearl Harbor Day. Raffay thanked the Township Clerk for his expertise in planning the Gala.

Mayor Phillips commented that the Gala was a fun and fantastic night. Special thanks to Patty DeClesis and Kim Mantz for all their work with the Bicentennial events. Mayor Phillips wished everyone Merry Christmas and Happy New Year!

MATTERS FROM THE TOWNSHIP ATTORNEY: The Township Attorney wished everyone a Merry Christmas and a Happy New Year!

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: The Superintendent of Public Works reviewed the following report:

*1. **Tree Removal** - Over the past month, the Department of Public Works (DPW) and Tree King have successfully removed 60+ trees that were either hazardous or in need of removal for safety reasons.*

*2. **Winterization of Pavilion** - The pavilion at the park has been winterized, ensuring that it remains protected from the harsh winter conditions and is ready for use once the warmer months return.*

*3. **Equipment Maintenance** - In response to the recent storms, light mechanical work was completed on trucks and plow equipment to ensure all vehicles are fully operational and ready for upcoming weather events.*

*4. **Town Hall Lighting** - The DPW crew has been working on lighting at the Town Hall, performing necessary repairs and upgrades to enhance visibility and safety.*

*5. **In-House Training** - In-house training sessions focused on safety protocols and work zone management have been conducted to ensure that all staff are well-prepared for working in various environments and maintaining a safe workplace.*

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 16, 2024

6. Education - Nicholas Brigante has passed his CDL class. Christopher Korbylo is enrolled in the course to obtain his CDL. I have passed the first of 3 sections of the CPWM course.

7. New Truck - The new Dump Truck Cab and Chassis is in and the dump body and plow package upfit is being done at Henderson. Looking into getting a date of completion.

OPEN PUBLIC SESSION #2: Mayor Phillips opened the meeting for public comments.

Linda Kabis stated that she has enjoyed EverGreen Park and EverGreen Trail with her seeing eye puppy and appreciate that dogs are allowed in the park and on the trail. Linda commented that in early November someone was in the park with a high-speed drone flying around. Linda was not aware that drones are prohibited on municipal properties. Linda suggested the signs be updated indicating "Drones Prohibited". The Superintendent of Public Works will order new signs for the park. Linda asked what the protocol is if someone is found flying a drone in the park. Mayor Phillips responded that the State Police should be notified.

Linda commented that people seem to be picking up after their dogs along the walking path in EverGreen Park, however the dog waste containers are full and should be emptied more frequently. People, however, are not picking up after their dogs on the County Connector Trail. Linda suggested installing two pet waste containers along the trail and have better signage that pet waste should be picked up and put in the pet waste containers.

Josephine Fracasso wished everyone a Merry Christmas.

There being no further public comments offered, Mayor Phillips closed Open Public Session #2.

EXECUTIVE SESSION: Resolution ES2024-09

Attorney-Client Advice - Employee Handbook Policies and Procedures

Qarmout motioned to enter Executive Session at 7:33 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

The Committee returned from Executive Session at 7:47 pm.

DeYoung motioned to return to Open Public Session

Seconded: Raffay

Discussion: None

All were in favor.

Resolution 2024-198 - Revision to the Township of Green Employee Handbook Policies and Procedures

Motion: Qarmout

Seconded: Rose

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 16, 2024

Mayor Phillips commented that she attended a Mayors' meeting last week in Ewing concerning the drone sightings.

Mayor Phillips noted the next Township Committee Meeting (Reorg) is scheduled for Monday, January 6, 2025, at 7:00 p.m.

ADJOURNMENT:

DeYoung motioned to adjourn at 7:54 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: January 6, 2025

ORDINANCE NO. 2024-12
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

AN ORDINANCE AMENDING GREEN TOWNSHIP CODE SECTION 8-103
“USE OF TOWNSHIP OWNED FACILITIES” REGARDING EVERGREEN PARK
PAVILION RENTAL FEES

WHEREAS, the Green Township Committee has reviewed the use of the pavilion at EverGreen Park and has determined that revisions to the existing Code are necessary in order to revise the fees for use of the pavilion.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Green, Sussex County, New Jersey, that Section 8-103 of the Township Code is revised as follows.

SECTION 1. Section 8-103(a), Use of Township Owned Facilities, Fee Schedule, shall be revised only as to the Pavilion, by deleting the two lines in the current Code regarding “Pavilion” and replacing them as follows:

	Per ½ Day (less than 4 hours)	Per Day (greater than 4 hours)
Pavilion rental by resident	\$0	\$0
Pavilion rental by non-resident	\$75	\$100

SECTION 2. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

SECTION 3. REPEALER

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

SECTION 4. EFFECTIVE DATE

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX



Mark Zschack, RMC, Township Clerk



Margaret Phillips, Mayor

ORDINANCE NO. 2024-12
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung	√		√			
Qarmout			√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung	√		√			
Qarmout			√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

INTRODUCED: November 25, 2024
ADOPTED: December 16, 2024

ADVERTISED: December 1, 2024
ADVERTISED: December 20, 2024

**RESOLUTION 2024-195
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZING INTERLOCAL SERVICE AGREEMENT BETWEEN THE TOWNSHIP
OF GREEN AND THE TOWN OF NEWTON FOR
CONTINUED CONSOLIDATION OF MUNICIPAL COURTS**

WHEREAS, the Township of Green and Town of Newton currently have an interlocal agreement for the consolidation of Municipal Courts that expires on December 31, 2024; and

WHEREAS, the Township of Green and Town of Newton have determined it is in their best interest for purposes of economy and efficiency, to continue said arrangement; and

WHEREAS, pursuant to N.J.S.A. 2B:12-1(c), two or more municipalities, by ordinance or resolution, may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts and agree to appoint the same persons and judges and administrators without establishing a "joint municipal court"; and

WHEREAS, a new Interlocal Services Agreement has been negotiated between the Township of Green and Town of Newton for a five (5) year period, commencing on January 1, 2025, and ending on December 31, 2029; and

WHEREAS, a copy of said Interlocal Services Agreement is on file in the office of the Township Clerk and attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-5, the Township be and is hereby authorized to enter into an Interlocal Service Agreement for consolidation of Municipal Courts for the period January 1, 2025, through December 31, 2029.

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

**RESOLUTION 2024-196
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Green (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Sussex and State of New Jersey, as follows:

1. The Township of Green hereby appoints Skylands Risk Management, Inc. its Risk Management Consultant.
2. The Township of Green Clerk/Administrator and the Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2025 in the form attached hereto.

DATED: December 16, 2024

I, Mark Zschack, Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on December 16, 2024.

Mark Zschack, RMC, Township Clerk

Vote on Resolution:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung	√		√			
Qarmout			√			
Raffay			√			
Rose		√	√			
Mayor Phillips			√			

**RESOLUTION 2024-197
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

APPOINTING STATEWIDE INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Green (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Green (Local Unit) that the Green Township Clerk/Administrator, Mark Zschack, is hereby appointed as the Fund Commissioner for the Local Unit for the Fund Year 2025; and

BE IT FURTHER RESOLVED that the Green Township Deputy Clerk, Patty DeClesis, is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the Fund Year 2025; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

DATED: December 16, 2024

Township of Green
Mayor, Margaret Phillips



ATTEST:

I, Mark Zschack, Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on December 16, 2024.



Mark Zschack, RMC, Township Clerk

Vote on Resolution:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

**RESOLUTION 2024-199
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZING GREEN TOWNSHIP'S ANNUAL APPLICATION
RENEWAL TO THE STATE AGRICULTURE DEVELOPMENT COMMITTEE'S
MUNICIPAL PLANNING INCENTIVE GRANT PROGRAM**

WHEREAS, the Green Township Committee has developed a comprehensive Farmland Preservation Plan for the Township, which identifies land meeting the criteria for farmland preservation in accordance with the requirements of the State and County's farmland preservation programs; and

WHEREAS, the pressures from development continue to pose a threat of imminent change of land use from productive agriculture to non-agricultural uses; and

WHEREAS, the State Agricultural Development Committee (SADC) has funding available to assist the Township in acquiring farmland preservation easements, in partnership with the County of Sussex, via the Municipal Planning Incentive Grant program (Muni-PIG); and

WHEREAS, farmland preservation encourages the survivability of agricultural production, the rural character of the Township and the Township's agrarian history; and

WHEREAS, the Township Committee has determined that it is in the best interests of the Township to maintain a robust farmland preservation program, to continue to access funds from the SADC's Muni-PIG program, and any other programs that offer funding for farmland preservation, and to acquire as many farmland preservation easements from eligible farms, in partnership with the SADC and the County of Sussex, as possible; and

WHEREAS, Green Township's Agriculture Advisory Board recommends that the Township continue to participate in the SADC's Muni-PIG program.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that it hereby authorizes ongoing participation in the SADC's Municipal Planning Incentive Grant program, as follows:

- 1) The Township approves the Muni-PIG renewal letter with attachments and authorizes the Agricultural Advisory Board and its consultant to submit the renewal application to SADC and to continue to work with farmland owners in the Township to develop applications to the program.

RESOLUTION 2024-199
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT FURTHER RESOLVED by the Township Committee of the Township of Green that it hereby authorizes the Municipal Clerk, the Agriculture Advisory Board and The Land Conservancy of New Jersey to sign documents and take all actions necessary and appropriate to effectuate the intent and purpose of this Resolution.

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay			√			
Rose	√		√			
Mayor Phillips			√			

RESOLUTION 2024-200
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

**FINAL ACCEPTANCE OF IMPROVEMENTS TO PEQUEST, SUTTON AND
MACKERLEY ROADS**

WHEREAS, on November 4, 2024, by adoption of Resolution 2024-179 the Green Township Committee, County of Sussex, State of New Jersey, awarded contracts for milling, paving and line striping Pequest, Sutton, and Mackerley Roads through the use of the MCCPC to Riverview Paving, Inc. in an amount not to exceed \$178,405.36 and Denville Line Painting, Inc. in an amount not to exceed \$7,658.00; and

WHEREAS, in the Township Engineer's letter dated December 12, 2024, Cory Stoner recommends the Acceptance of said project.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that it hereby concurs with the Township Engineer's recommendation and accepts the improvements to Pequest, Sutton and Mackerley Roads.

Dated: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout			√			
Raffay		√	√			
Rose	√		√			
Mayor Phillips			√			

RESOLUTION 2024-201
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (11/21/2024 to 12/12/2024)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 11/21/2024 to 12/12/2024 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 12/16/2024 For bills from 11/21/2024 to 12/12/2024

Check#	Vendor	Description	Payment	Check Total
13163	2082 - All Gas & Welding Supply Co. Inc.	PO 16296 2024 Welding Supplies	33.47	33.47
13164	1940 - Amazon	PO 16071 Supplies for Environmental Advisory Comm	543.63	
		PO 16800 1099 Tax Envelopes	31.86	575.49
13165	635 - Barco Products	PO 16775 Benches for Papa Park	1,705.79	1,705.79
13166	14 - Blue Diamond Disposal, Inc.	PO 16371 2024 Waste & Recycling Collection	25,000.00	25,000.00
13167	1965 - Braen Stone of Sparta	PO 16321 Stone for Drainage 2024	128.91	128.91
13168	660 - D & E Service Center, Inc.	PO 16333 2024 Vehicle Repairs	1,386.45	1,386.45
13169	1356 - Denville Line Painting, Inc.	PO 16619 Henry Rd DOT Project	6,544.44	6,544.44
13170	1232 - EM Signs LLC	PO 16762 Sign for Environmental Committee (second	294.43	294.43
13171	1380 - Garden State Labs Inc.	PO 16406 Water Testing MB 2024	100.00	
		PO 16406 Water Testing MB 2024	100.00	200.00
13172	1913 - Government Forms And Supplies LLC	PO 16749 Business Cards 2024	118.00	118.00
13173	528 - Griffith-Allied Trucking LLC	PO 16359 Gasoline Deliery 2024 Acct 10-7199868	794.29	794.29
13174	188 - Home Depot Credit Services	PO 16295 Supplies, Hardware, Small Tools 2024	631.29	631.29
13175	1603 - J. Caldwell & Associates	PO 16363 Housing Agent	900.00	
		PO 16363 Housing Agent	2,925.00	
		PO 16573 Master Plan Land Use Element	945.00	
		PO 16573 Master Plan Land Use Element	5,070.00	9,840.00
13176	190 - JCP& L	PO 16815 November 2024 Electric Bill	1,229.52	1,229.52
13177	336 - Keller Welding LLC	PO 16336 2024 Vehicle Repair	382.50	382.50
13178	279 - KeyTech Inc.	PO 16809 Henry Rd.	2,010.00	2,010.00
13179	1860 - Kimberlee Mantz	PO 16812 Reimburse K. Mantz for Gift Cards for Ho	75.00	75.00
13180	1632 - Laddey, Clark & Ryan LLP	PO 16804 October 2024 Legal Services	418.00	
		PO 16804 October 2024 Legal Services	5,964.00	6,382.00
13181	2258 - Lafayette Auto Parts Supply, LLC	PO 16589 2024 Motor Vehicle Parts	326.46	326.46
13182	1153 - Lowe's	PO 16292 Hardware, Small Tools & Supplies	361.69	361.69
13183	1870 - Mark Zschack	PO 16613 Cell phone reimbursement	300.00	300.00
13184	2273 - McGrath Municipal Equipment LLC	PO 16705 Equipment Rental	3,600.00	3,600.00
13185	2259 - Mitchell Humphrey & Co.	PO 16574 New Construction Software & Annual fees	8,150.00	8,150.00
13186	542 - Montage Enterprises, Inc.	PO 16794 Plow/Spreader Parts 2024	569.35	569.35
13187	109 - Montague Tool & Supply Co, Inc.	PO 16751 OEM Supplies	1,104.72	1,104.72
13188	1762 - Morton Salt Inc.	PO 16315 Road Salt	57,401.16	57,401.16
13189	2251 - National Highway Products, Inc.	PO 16492 2024 Signs, Posts and Supplies	1,376.20	1,376.20
13190	1960 - Navitend	PO 16277 2024 Agreement Office 365/Emails	943.00	943.00
13191	104 - Netcong Hardware, Inc.	PO 16294 2024 Hardware, Small Tools & Supplies	36.49	36.49
13192	2277 - Nielsen Ford	PO 16236 2024 Ford Explorer	22,000.00	
		PO 16236 2024 Ford Explorer	19,810.20	
		PO 16738 Warranty for 2024 Ford Explorer	2,267.00	44,077.20
13193	2141 - Primepoint, LLC	PO 16308 Time & Labor Management Program 2024	122.00	
		PO 16308 Time & Labor Management Program 2024	122.00	244.00
13194	2174 - PureSan	PO 16440 Janitorial Supplies 2024	262.60	262.60
13195	418 - R&L Data Centers	PO 16311 Payroll Services 2024	314.80	314.80
13196	2263 - Riverview Paving, Inc.	PO 16618 Henry Rd DOT Project	3,208.62	3,208.62
13197	2263 - Riverview Paving, Inc.	PO 16721 Phillips from Pequest to Mackerley	161,190.36	
		PO 16721 Phillips from Pequest to Mackerley	17,215.00	178,405.36
13198	1847 - Robert H. Hoover & Sons, Inc.	PO 16567 Freightliner 108S Plus Dump Truck	122,624.00	122,624.00
13199	2219 - Rock Gate Capital	PO 16256 Class A CDL - Brigante, Nicholas	4,070.00	
		PO 16768 Class A CDL Class - Christopher Korbylo	5,100.00	9,170.00
13200	177 - RoNetco Supermarkets Inc.	PO 16776 Various Supplies for Tree Lighting 2024	85.09	85.09
13201	2016 - Schenck, Price, Smith & King, LLP	PO 16307 Tax Appeals 2024	435.23	435.23
13202	866 - Space Farms, Inc	PO 16343 Deer Carcass Removal Service 2024	29.00	29.00
13203	123 - Staples Advantage	PO 16780 Office Supplies for November 2024	77.78	
		PO 16780 Office Supplies for November 2024	24.28	102.06
13204	624 - Suburban Propane	PO 16404 Propane-DPW Bulding Acct 2232-105941	235.51	
		PO 16404 Propane-DPW Bulding Acct 2232-105941	141.09	376.60
13205	114 - Sussex County MUA	PO 16346 Solid Waste Disposal/Household 2024	9,111.87	9,111.87
13206	2009 - The Canning Group, LLC	PO 16267 QPA 1/01/2024-12/31/2024	458.37	458.37
13207	76 - Tomar Industries, Inc.	PO 16347 2024 Janitorial Supplies	265.39	265.39
13208	1659 - Tree King Inc.	PO 16342 Tree Service/Removal 2024	18,125.00	18,125.00
13209	2078 - UniFirst Corporation	PO 16305 Uniform Rentals 2024	659.32	659.32
13210	75 - Weldon Quarry Co., LLC	PO 16341 Asphalt & Cold Patch 2024	413.40	413.40
211	1932 - York Motors, Inc.	PO 16314 Plow/Spreader Parts 2024	83.70	83.70
TOTAL				519,952.26

Total to be paid from Fund 01 CURRENT FUND 314,740.84
 Total to be paid from Fund 02 FEDERAL & STATE GRANTS 167,205.36
 Total to be paid from Fund 04 GENERAL CAPITAL 33,763.06

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 12/16/2024 For bills from 11/21/2024 to 12/12/2024

Check#	Vendor	Description	Payment	Check Total
	Total to be paid from Fund 16 AFFORDABLE HOUSING TRUST FUND		4,243.00	

				519,952.26

Checks Previously Disbursed

9999	Payroll Account		11/29/2024	41,812.60	11/25/2024
9999	State of NJ Div of Pensions/Benefit	PO# 16372	Retired - Health Insurance	9,344.82	12/03/2024
9999	State of NJ-Division of Pensions	PO# 16373	Active - Health/Dental Insurance	15,694.56	12/03/2024
9999	Payroll Account		12/13/2024	43,033.38	12/11/2024
9999	Green Twp Board of Education	PO# 16402	School Taxes payable	960,619.20	12/05/2024
13155	Dam Event And Equipment Rental LLC	PO# 16802	Bounce House for Tree Lighting 202	505.00	11/25/2024
13156	Gary Niemiec	PO# 16803	Refund-Hunterdon Hills Playhouse B	74.57	11/25/2024
13157	Camisa Pizza	PO# 16515	Pizza for Student Government Day 2	275.00	12/05/2024
13158	Crossed Keys	PO# 16766	Bicentennial Gala December 7,2024	32,025.00	12/05/2024
13159	Verizon	PO# 16479	Alarm Phone lines 2024	187.35	12/05/2024
13160	Verizon Wireless	PO# 16430	Modem-OEM 2024	38.01	12/05/2024
13161	Verizon Wireless	PO# 16433	DPW CELL SERVICE 2024	395.37	12/05/2024
13162	Ben Gomes	PO# 16604	2024 Lou Caruso Award	100.00	12/12/2024

1,104,104.86

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	1,072,005.29	314,740.84	1,386,746.13
Fund 02 FEDERAL & STATE GRANTS		167,205.36	167,205.36
Fund 04 GENERAL CAPITAL		33,763.06	33,763.06
Fund 16 AFFORDABLE HOUSING TRUST FUND		4,243.00	4,243.00
Fund 19 TRUST FUND	32,099.57		32,099.57
BILLS LIST TOTALS	1,104,104.86	519,952.26	<u><u>1,624,057.12</u></u>

RESOLUTION 2024-202
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DEVELOPERS ESCROW TRUST (11/21/2024 to 12/11/2024)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 11/21/2024 to 12/11/2024 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 16, 2024.



 Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout			√			
Raffay		√	√			
Rose	√		√			
Mayor Phillips			√			

List of Bills - (1410101002) CASH - Developers Escrow-Provident Bank DEVELOPERS ESCROW TRUST

Meeting Date: 12/16/2024 For bills from 11/21/2024 to 12/11/2024

Check#	Vendor	Description	Payment	Check Total
7618	1908 - Brady & Correale, LLP	PO 16414 LU2309 Saks Properties, LLC	87.50	
		PO 16785 LU2423 Obolensky	438.50	526.00
7619	1877 - J. Caldwell & Associates	PO 16786 LU2423 Obolensky	787.50	787.50
7620	2289 - L&G Planning	PO 16807 LU2309 SAKS	3,230.00	3,230.00
7621	1916 - Tranquility Farms LLC	PO 16811 SE1710 Release of Escrow	73.12	73.12
TOTAL				----- 4,616.62
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST			4,616.62	
			=====	
			4,616.62	

**RESOLUTION 2024-203
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZE CHANGE ORDER NO. 1 AND PAYMENT FOR
LINE STRIPING HENRY ROAD**

WHEREAS, on June 17, 2024, the Township of Green adopted Resolution 2024-118 awarding a contract to Denville Line Painting, Inc., through the Morris County Cooperative Pricing Council (MCCPC) in an amount not to exceed \$7,033.46 for line striping of Henry Road; and

WHEREAS, the Township Engineer has reviewed the submitted invoices and recommends the approval of said invoices; and

WHEREAS, the total amount to be paid to Denville Line Painting, Inc. for the work completed will result in a change order that will **decrease** the final contract amount by \$489.02, resulting in an adjusted amount of \$6,544.44.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that it does hereby approve the change order for a **decrease** of \$489.02 and authorize the payment of \$6,544.44 to Denville Line Painting, Inc.

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

**RESOLUTION 2024-204
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

RELEASE OF BOND / ESCROW

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the application mentioned below has proceeded according to approvals granted; and,

WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond/escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME AND ACCOUNT #</u>	<u>AMOUNT</u>
113	3	Tranquillity Farms 14-288-30-1710-00	\$73.12

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

cc: Kim Mantz, Land Use Board Secretary
Linda Di Lorenzo, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay			√			
Rose	√		√			
Mayor Phillips			√			

Trial Balance

DEVELOPERS ESCROW TRUST

Last posting 05/28/2024

Account Number	Description	Debit	Credit
14-101-01-002	CASH - Developers Escrow-Provident Bank	2,302,545.19	
14-260-05	DUE TO/FROM CURRENT FUND		10,130.01
14-288-30-1212-00	SE1212 Oak Run 31/1.08		64.09
14-288-30-1214-00	SE1214 Ridge Rock 31/1.09		210.97
14-288-30-1316-00	SE1316 Occhifinto 27/01 \$1,050		146.19
14-288-30-1408-00	SE1408 Cedar Peak 31/1.06 & 1.07		496.27
14-288-30-1511-00	SE1511 Ventura 22/11 \$1,050		353.53
14-288-30-1606-00	SE1606 Airside Inc. 26/4 \$1,650		3,546.31
14-288-30-1615-00	SE1615 NJ Conf of Seventh-day 34/18		1,250.00
14-288-30-1703-00	SE1703 Ruch 4.01/17		401.93
14-288-30-1710-00	SE1710 Tranquility Farms 113/3		73.12
14-288-30-1807-00	SE1807 Airside Inc. 26/04		132.44
14-288-30-1904-00	SE1904 Forest Flats LLC 31/1.05		251.26
14-288-30-1912-00	SE1912 Blazeska 12/12		594.95
14-288-30-2003-00	SE2003 Antonucci/Sipley 22/03		422.62
14-288-30-2005-00	SE2005 Gamboa 22/14.04		632.49
14-288-30-2201-00	SE2201 Pequest 202 LLC 22/2.02		875.70
14-288-30-2202-00	SE2202 Riggs Distler & Co. Inc. 26/4.01		707.81
14-288-30-2212-00	SE2212 Pequest 201 LLC 22/2.01		360.87
14-288-30-2302-00	SE2302 Wijedasa Estate LLC 09/05		218.65
14-288-30-2306-00	SE2306 Cavallone 22/12		473.00
14-288-30-2329-00	SE2329 Walker 19/09		452.00
14-288-40-2216-00	SW2216 Sutherland Packaging 26/01 & 164/02		1,000.00
14-288-56-3036-00	SE Airport Road 31-1 & 33-2		275.95
14-288-56-3042-00	SE Good Sheperd 33/3		196.68
14-288-56-3044-00	SE3044 Witt, Brian 21/10.04		122.77
14-288-56-4001-00	Drainage Easement 13/3		8,324.26
14-288-56-4003-00	Solar Lease-ACCP Green Solar II LLC		20,729.94
14-288-56-4017-00	BOND FOREST KNOLL Soil removal 79/1		978.18
14-288-56-4049-00	BOND Airport Rd Performance 31/1, 33/2		667,998.95
14-288-56-4050-00	BOND Airport Rd Disturbance 31/1, 33/2		132,499.78
14-288-56-4053-00	BOND SE Oak Run 31/1.08 (SE1212)		120,414.54
14-288-56-4054-00	BOND Oak Run 31/1.08 (PB1207)		630,630.17
14-288-56-4055-00	BOND Ridge Rock Performance 31/1.09 1208		348,449.98
14-288-56-4056-00	BOND Ridge Rock Disturbance 31/1.09 1208		33,549.33
14-288-56-4057-00	BOND Cedar Peak Disturbance 31/1.06&1.07		139,007.35
14-288-56-4070-00	BOND RO2101 Elizabethtown Gas (Fir Lane)		2,000.00
14-288-56-4074-00	BOND RO2214 Elizabethtown Gas 39/06		2,000.00

RESOLUTION 2024-205
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR
A PROPERTY LEASE FOR A WIRELESS COMMUNICATIONS
TOWER AND EQUIPMENT

WHEREAS, the Township of Green owns certain real property located at 93 Airport Road, Block 19, Lot 15.01, Tranquility, New Jersey, and desires to lease a 2,400 square foot portion of the property (the "Property") for the installation, maintenance and operation of one (1) wireless communication tower and equipment.

WHEREAS, the New Jersey Local Lands and Buildings Laws, N.J.S.A. 40A:12-14 authorizes the Township to lease the Property by public bid; and

WHEREAS, the Borough Attorney prepared the attached bid specifications package and the Township Committee desires to approve the solicitation of bids. The Township Committee also reserves the right to reject all bids in its discretion.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Green, County of Sussex, State of New Jersey, hereby authorizes the advertisement for and solicitation of bids to lease the Property for a wireless communications tower and equipment as detailed in the attached bid package. The Township Committee reserves the right to reject all bids in its discretion.

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on December 16, 2024.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout		√	√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

RESOLUTION 2024-206
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AUTHORIZING AN ARCHEOLOGICAL SURVEY
FOR THE
ROAD EMBANKMENT IMPROVEMENTS ON HUNTS ROAD

WHEREAS, the Township received a proposal dated November 27, 2024, from Richard Grubb & Associates, Cranbury, New Jersey, for Archaeological Monitoring Plan Preparation for the Hunts Road Embankment Improvement project; and

WHEREAS, the cost proposal totals \$4,706.00.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that the Township Committee authorizes the Municipal Clerk to execute a contract with Richard Grubb & Associates, Cranbury, New Jersey, for Archaeological Monitoring Plan Preparation for the Hunts Road Embankment Improvement project at a cost not to exceed \$4,706.00.

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on December 16, 2024.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung	√		√			
Qarmout			√			
Raffay			√			
Rose		√	√			
Mayor Phillips			√			

**RESOLUTION 2024-207
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZING INTERLOCAL SERVICE AGREEMENT BETWEEN
THE TOWNSHIP OF GREEN AND THE TOWNSHIP OF ANDOVER
FOR
TRAFFIC ENFORCEMENT SERVICES**

WHEREAS, Green Township wishes to enter into a Shared Services Agreement with Andover Township to provide Traffic Enforcement Services; and

WHEREAS, the Township Committee is of the opinion that it is in the best interest of the Township of Green to enter into a Shared Services Agreement with the Township of Andover to provide Traffic Enforcement Services, subject to the approval of the Shared Services Agreement by Andover Township.

WHEREAS, a copy of the said Interlocal Services Agreement is on file in the office of the Township Clerk and attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-5, the Township Clerk and Mayor are hereby authorized to execute the Interlocal Service Agreement for Traffic Enforcement Services for the period ending December 31, 2025, and any related documentation.

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay			√			
Rose	√		√			
Mayor Phillips			√			

**SHARED SERVICES AGREEMENT
FOR TRAFFIC ENFORCEMENT SERVICES
BETWEEN THE TOWNSHIP OF ANDOVER
AND THE TOWNSHIP OF GREEN**

THIS AGREEMENT made the 31st day of December, 2024 by and between:

TOWNSHIP OF ANDOVER, a municipality of the State of New Jersey,
having its office at 134 Newton Sparta Road, Newton, New Jersey 07860

(hereinafter "Andover," or "Provider")

and:

TOWNSHIP OF GREEN, a municipality of the State of New Jersey,
having its office at 150 Kennedy Road, Tranquility, New Jersey 07879

(hereinafter "Green," or "Recipient");

together, hereinafter, the "Parties"

WITNESSETH:

WHEREAS, Green has a need for traffic enforcement services; and

WHEREAS, the Police Department of the Township of Andover has the capacity to provide traffic enforcement services; and

WHEREAS, Andover is willing to provide traffic enforcement services to Green; and

WHEREAS, the sharing of traffic enforcement services will benefit both Green and Andover by increasing the efficiency and decreasing the costs of those services; and

WHEREAS, in enacting the "Uniform Shared Services and Consolidation Act," N.J.S.A. 40A:65-1 et seq., the New Jersey Legislature has permitted municipalities to enter into agreements to provide or receive services to/from one another as a means to reduce municipal expenses; and

WHEREAS, accordingly, Green and Andover desire to enter into this Shared Services Agreement ("Agreement"), through which the Police Department of the Andover shall provide traffic enforcement services for Green; and

WHEREAS, Andover has approved this Agreement pursuant to RESOLUTION #R2024-144 on December 5, 2024, and Green has approved this Agreement pursuant to RESOLUTION #2024-207 on December 16, 2024.

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises, covenants and representations herein contained, the parties hereto, for themselves, their heirs, successors and assigns, hereby agree as follows:

I: SCOPE OF SERVICES

1. Andover, via the services of the Andover Police Department, shall provide traffic control services to Green under the terms and conditions as hereinafter set forth.

2. Andover agrees to provide police officer(s) and all equipment necessary to render traffic enforcement services (hereinafter, the "Services") within Green.

3. Andover shall provide the Services beginning on December 20, 2024.

4. The Services will be provided by Andover at times and locations within Green as agreed upon between the Parties. Enforcement areas will be selected based on a variety of considerations including, but not limited to, visual deterrence, known or perceived violations, motor vehicle crash data, speed trailer surveys, citizen complaints and the professional knowledge and experience of the law enforcement officers involved.

5. The Services shall be provided under the sole and exclusive direction of the Andover Police Chief. No Green official will personally direct any operations of any Andover police officer.

6. The Andover Police Chief shall have flexibility in assigning police officers for traffic enforcement in Green. The Andover Police Chief may reassign Andover police officers assigned to traffic enforcement services in Green pursuant to this Agreement in the event that an emergency occurs within Andover requiring that all Andover police officers be assigned duties within Andover. Traffic enforcement service assignments in Green will resume as soon as practicable after the resolution of the emergency as determined by the Andover Police Chief.

7. It is expected that assignments will be made on days and at times that maximize the police officers' productivity. All Andover police officers assigned to provide traffic enforcement services within Green pursuant to this Agreement are expected to demonstrate productivity while providing such services. Productivity may be determined by motor vehicle stops/contacts, warnings, summonses issued, and any other professional standards used by law enforcement professionals to measure productivity as determined by the Andover Police Chief or his/her designee.

8. Andover police officers shall appear in Green Township Municipal Court as required to adequately prosecute any and all charges issued as the result of enforcement action taken by Andover officers while providing Services to Green. In the event that the Municipal Court orders an Andover police officer to appear in court in connection with a Green traffic enforcement matter at a time that cannot be scheduled by the Andover Police Department without incurring overtime, these costs will be covered by the terms of the Agreement. . The Green Township Municipal Court Administrator will work with the Andover Police Chief or his designee to schedule court appearances by Andover police officers in connection with Green traffic enforcement matters so as to avoid the need for overtime pay for such appearances.

9. As necessary, Green Township shall readily grant to Andover officers full access to Green Township's systems & databases concerning traffic & criminal law matters.

10. Green shall provide no additional compensation for any law enforcement services provided by Andover within Green that are outside the scope of this Agreement. Andover police officers assigned to provide traffic enforcement services within Green who confront a law enforcement emergency while providing such services are expected to respond as required according to their professional training.

11. Andover shall provide approximately six (6) hours per week or 24 hours per month of traffic enforcement services (which includes required court time). Andover shall provide a minimum of 300 hours per year and a maximum of 310 hours per year of traffic enforcement services, inclusive of court appearances. The number of hours provided may be amended by mutual written prior consent by both parties.

II. TERM OF AGREEMENT

12. The term of this Agreement shall commence on December 20, 2024 and remain in effect until December 20, 2025, unless terminated sooner pursuant to the 'Termination' clause below. However, once six (6) months have transpired since the commencement date, Andover shall have a one-time option to cancel the Agreement for no reason, and incurring no penalty. The parties may agree in writing to renegotiate or extend this Agreement at the expiration of its initial term for additional one (1) year terms.

III. PAYMENT FOR SERVICES

13. Green shall pay Andover for Services at the rate of \$30,000.00 per year or \$7,500.00 per quarter, with payment to be rendered on or about March 1, June 1, September 1, and December 1, 2025. All costs associated with the traffic enforcement and court associated costs for the term of this contract shall not exceed \$30,000. Andover Twp Police Chief shall provide an accounting of the hours quarterly to Green Township to ensure that this amount is not exceeded annually

IV. REPORTS

14. When requested by Green, the Andover Police Chief or his/her designee will provide documentation of the hours, location, and productivity of the Andover police officers assigned to provide traffic enforcement services within Green pursuant to this Agreement.

V. INDEMNIFICATION

15. Green shall not be liable for any negligent, reckless or intentional acts or omissions of Andover and Andover shall indemnify, defend and hold Green harmless from all losses, injuries or damage caused by the negligent, reckless or intentional acts or omissions of Andover or any of its respective employees or independent contractors in rendering law enforcement services pursuant to this Agreement, including any allegations against Green arising out of the provision of police services. Such indemnification shall include payment of reasonable attorney's fees and costs in the defense of any claim made by a third person against Green incident to such neglect, reckless or intentional acts or omissions. Andover is not obligated to indemnify Green if the acts or omissions are exclusively that of Green.

VII. INSURANCE

16. The Andover police officers providing law enforcement services pursuant to this Agreement will be considered employees of Andover at all times, whether on Green property or Andover property. Andover will provide workers compensation, police professional liability, comprehensive general liability, motor vehicle insurance and errors and omissions insurance related to services provided by Andover police officers pursuant to this Agreement. Andover will cause Green to be named as an additional insured on the above polices on a primary, non-contributory basis.

VIII. APPLICABLE LAW

17. Each party shall comply with all applicable laws pertaining to the provisions of law enforcement services including, without limitation to the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

IX. TERMINATION

18. Either party may terminate this Agreement for any reason provided that the party seeking the termination provides a thirty (30) day written notice in advance of the date of the termination. Either party may terminate this Agreement in the event of a breach of the terms of this Agreement by the other provided that the party seeking the termination provides a ten (10) day written notice in advance of the date of the termination to allow for cure of the breach. This Agreement may be terminated at any time by written agreement of the parties.

X. ENTIRE AGREEMENT

19. This Agreement represents the entire agreement between the parties and may not be supplemented, amended or revised unless in writing and signed by the parties to the original agreement.

XI. SEVERABILITY

20. If any part of this Agreement shall be held to be unenforceable, the remainder of this Agreement shall remain in full force and effect.

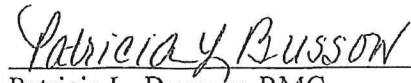
XII. WAIVER

21. Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement at any time shall not be deemed a waiver of such term, covenant or condition at any other time; nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver or relinquishment of the same or any other right or power at any other time.

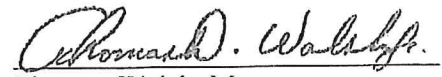
IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their corporate officers and their proper corporate seals to be affixed hereto the day and year as indicated in the acknowledgements attached hereto and made a part hereof.

ATTEST:

TOWNSHIP OF ANDOVER



Patricia L. Bussow, RMC
Administrator/Municipal Clerk



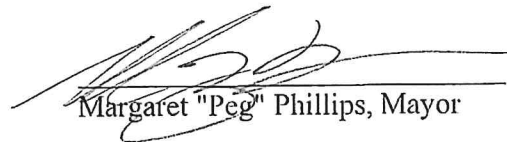
Thomas Walsh, Mayor

ATTEST:

TOWNSHIP OF GREEN



Mark Zschack, RMC
Administrator/Municipal Clerk



Margaret "Peg" Phillips, Mayor

RESOLUTION 2024-208
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

AUTHORIZE VACATION DAY CARRY OVER

WHEREAS, Mark Zschack submitted a request that three (3) additional vacation days be allowed to be carried over to the year 2025, whereas only three (3) days are allowed to be carried as per the Township of Green’s Employee Handbook; and,

WHEREAS, the three (3) additional vacation days carried over shall be utilized on or before April 30, 2025, or shall be forfeited.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey, does hereby allow Mark Zschack to carry over a total of six (6) vacation days to be utilized on or before April 30, 2025.

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout		√	√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

RESOLUTION 2024-209
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

FINAL ACCEPTANCE OF IMPROVEMENTS TO HENRY ROAD

WHEREAS, on April 1, 2024, by adoption of Ordinance 2023-03 the Green Township Committee, County of Sussex, State of New Jersey authorized the improvements to Henry Road with \$174,196.00 in funding being provided by the New Jersey Department of Transportation's (NJDOT), Fiscal Year 2023 Municipal Aid Program, \$20,000.00 from the General Capital-Capital Improvement Fund, and \$127,804.00 from the General Capital Fund Balance of the Township; and

WHEREAS, on June 17, 2024, by adoption of Resolution 2024-118 the Green Township Committee, County of Sussex, State of New Jersey, awarded contracts through the MCCPC for milling, paving to Riverview Paving, Inc. in an amount not to exceed \$171,358.20, line striping to Denville Line Painting, Inc. in an amount not to exceed \$7,033.46 and guide rail installation to Road Safety Systems, LLC in an amount not to exceed \$30,310.00; and

WHEREAS, on August 19, 2024, the Township of Green adopted Resolution 2024-143 approving Change Order No. 1 for a decrease of \$10,927.31 and authorize the payment of \$157,222.28 (\$160,430.90 less retainage of \$3,208.62) to Riverview Paving, Inc.; and

WHEREAS, on October 7, 2024, the Township of Green adopted Resolution 2024-162, approving a Change Order for an increase of \$3,450.00 for a total of \$33,760.00 to Road Safety Inc.; and

WHEREAS, on December 16, 2024, the Township of Green adopted Resolution 2024-203, approving a Change Order for a decrease of \$489.02 for a total of \$33,760.00 to Denville Line Painting Inc.; and

WHEREAS, in the Township Engineer's letter dated December 9, 2024, Cory Stoner recommends the Acceptance of said project and release of retainage.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that it hereby concurs with the Township Engineer's recommendation and accepts the improvements to Henry Road.

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

**RESOLUTION 2024-210
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION SUPPORTING AMENDMENT OF THE FAIR HOUSING ACT (FHA)
AS PROPOSED BY THE NEW JERSEY INSTITUTE OF LOCAL
GOVERNMENT ATTORNEYS (NJILGA)**

WHEREAS, the current standards embodied in the New Jersey Fair Housing Act (“FHA”) impose unrealistic burdens on municipalities as demonstrated by the fact that the FHA calls for the imposition of a statewide affordable housing obligation of 84,698 just for Round 4 on municipalities that issued only 99,956 Certificates of Occupancy for all housing units in the 2010-2020 period that was used to establish prospective need obligations for Round 4; and

WHEREAS, the imposition of unrealistic obligations does not create the realistic opportunity for the construction of more affordable housing; and

WHEREAS, the imposition of excessive obligations disincentivizes municipalities to comply voluntarily with the Mount Laurel doctrine – an overarching goal of all three branches of government; forces municipalities to overdevelop, thereby turning our Garden State into the garden apartment state; and places the cost of the obligation on the shoulders of taxpayers of municipalities, faced with the prospect of uncontrolled overdevelopment, are left no choice but to implement expensive compliance techniques; and

WHEREAS, even-handed justice requires that the obligations imposed by our laws must be realistic in order to justify imposing an obligation of constitutional dimension on municipalities to create a realistic opportunity for affordable housing; and

WHEREAS, the unrealistic obligations imposed by the current laws can be easily addressed by redefining the manner in which the regional need is calculated to be faithful to a principle embodied in the FHA despite its many changes over almost 40 years; and

WHEREAS, more specifically, the FHA has consistently defined the prospective need to include “a projection of housing needs based on development and growth which is *reasonably likely to occur* in a region or a municipality, as the case may be, as a result of actual determination of public and private entities” N.J.S.A. 52:27D-304 (j); and

WHEREAS, a determination of the number of new residential housing units, adjusted to remove tear down/rebuilds, represents a far more solid foundation to project “development and growth which is *reasonably likely to occur*” than the FHA’s current formula, which is based on “household change”; and

WHEREAS, establishing prospective need for affordable units based on 20 percent of residential housing units *actually constructed* over a prior ten-year period accords with New

RESOLUTION 2024-210
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

Jersey’s long-standing policies of empowering municipalities to cure the abuse of exclusionary zoning with traditional inclusionary zoning; and

WHEREAS, the demand for market-rate housing is a reasonable basis for determining whether and to what extent a realistic opportunity for the creation of affordable housing may exist, and the issuance of certificates of occupancy for new residential units is a reliable indicator of such demand; and

WHEREAS, a standard aimed at ensuring that the number of affordable housing units in our state will increase commensurately with the number of market units constructed will put the doctrine on a sustainable trajectory that will avoid the doctrine from crumbling under its own weight by forcing municipalities to try to address overwhelming obligations; and

WHEREAS, the New Jersey Institute of Local Government Attorneys (“NJILGA”) has expressed its support for an amendment to the FHA by which “development and growth which is *reasonably likely to occur*” would be based upon the net number of new housing units constructed over each ten-year period for which the state’s affordable housing rounds are established; and

WHEREAS, for the above reasons, the Township Council of the Township of Green has determined that its prospective need, and the prospective need for all New Jersey municipalities for the fourth round and all future rounds of affordable housing obligations, should be calculated using NJILGA’s proposed net housing unit/Certificate of Occupancy based methodology rather than the current FHA methodology based on “household change,” and that NJILGA’s proposed FHA amendment should be enacted by the New Jersey Legislature as soon as possible;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Green, in the County of Sussex, State of New Jersey that the New Jersey Legislature is hereby requested to enact the amendment to the Fair Housing Act that has been recommended by the New Jersey Institute of Local Government Attorneys; and

AND BE IT FURTHER RESOLVED, that the Township Clerk of the Township of Green is also hereby directed to send a copy of this signed, dated Resolution within five (5) days after its adoption, by mail and email to the following additional listed persons and entities:

New Jersey Institute for Local Government Attorneys
P.O. Box 5389
Clinton, New Jersey 08809
Attention: Peter Jost, Esq.
jpeter@jppjlegal.com

RESOLUTION 2024-210
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

Senator Parker Space
One Wilson Drive, Suite 2B
Sparta, New Jersey 07871
senspace@njleg.org

Assemblywoman Dawn Fantasia
One Wilson Drive, Suite 2B
Sparta, New Jersey 07871
aswfantasia@njleg.org

Assemblyman Michael Inganamort
One Wilson Drive, Suite 2B
Sparta, New Jersey 07871
asmInganamort@njleg.org

DATED: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout		√	√			
Raffay			√			
Rose	√		√			
Mayor Phillips			√			

**RESOLUTION ES2024-09
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

_____ Personnel	_____ Contract Negotiation	_____ Real Property
_____ Public Safety	_____ Litigation/Potential Litigation	___ <u>X</u> ___ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: December 16, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on December 16, 2024.



 Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

RESOLUTION 2024-198
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

ADOPTING A REVISION TO THE TOWNSHIP OF GREEN
EMPLOYEE HANDBOOK POLICIES AND PROCEDURES

WHEREAS, the Township of Green adopted Ordinance 2014-04 on April 28, 2014, adopting the "Township of Green Handbook Policies and Procedures" ("Handbook"), and providing that amendments and/or supplements to the Handbook may be made from time to time without notice and at the sole discretion of the Township Committee, which amendments and supplements shall be effective via Resolution; and

WHEREAS, the Township Committee adopted Resolution 2024-188 on November 24, 2024, amending the Handbook, specifically Section 5, Standards of Conduct, Breaks; and

WHEREAS, Township employees are scheduled to work 32.5 or 35 hours per week; and

WHEREAS, the Township Committee desires to further amend Section 5, Standards of Conduct, Breaks, to clarify the Handbook section.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that the Handbook shall be and is hereby revised and in effect from the date of adoption of this Resolution, as follows:

1. Section 5, Standards of Conduct, "Breaks", shall be revised to read as follows:

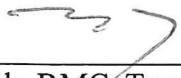
BREAKS

All full-time office employees (not covered by other agreement of law) shall have one thirty (30)-minute paid lunch daily from 12:00-12:30, during which time the municipal building shall be closed and employees shall be relieved of all work duties. Employees shall also take a 30-minute working lunch from 12:30-1:00 each day, during which time the employees must remain in the municipal building. Additionally, all employees are entitled to two (2) ten (10) minute paid breaks daily, one in the morning and one in the afternoon. The breaks shall be at the same time each day, as approved by the Township Clerk/Administrator. Lunch and break times cannot be combined. Breaks that are not utilized each day shall be forfeited. Supervisors and/or the Clerk/Administrator will schedule breaks for employees. Any change to scheduled break and/or lunch times must be approved by the Township Clerk/Administrator.

DATED: December 16, 2024

RESOLUTION 2024-198
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 16, 2024.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay			√			
Rose		√	√			
Mayor Phillips			√			